Print Guide

Please check that all pictures / images have been changed to CMYK in Photoshop and are a minimum of 200dpi

Once you have spell checked your document using the 'command i' function, you are then ready to export to 'PDF'



3 From the drop down menu select 'Adobe PDF (Print)



5 Select 'Marks and Bleed' and tick Crop Marks, Bleed Marks and 'Use Document Bleed'



2 Give your 'PDF' a name ie; 'Andy Mac Front Cover' ,'Andy Mac Contents Page'

| $\circ \circ \circ$ | Export |
|--|--|
| | Save As: Andy Madpdf |
| | Documents Q |
| DEVICES Andy Mac NCTV NCTV 1 NCTV 2 IDisk SHARED 10.1.51 bl=mac- | Adobe AdobeStockPhotos AdobeStockPhotos Capture Scratch Final Cutocuments From Dean Looks® ↓ Motion Documents |
| | Format: Adobe PDF (Print) |
| New Fold | er Cancel Save |

4 Then select 'PRESS QUALITY''



Print Guide

Once you have saved your 'PDF', place your 'PDF's' into the 'andy mac for Print' Drop Box



6 Click on the ? icon in the tool bar and when prompted enter

Username: student Password: student10

7 Copy your work to 'andy mac for print folder

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| | Group_Transfer ▲ ► mad1 ► HND_IDM ► musicvideo ► NetRen2010 ► Staff_Dropbox ► ► SysPrefs ► | C Maria_Summerscale | | | | |